

**REQUEST FOR UNIT VACANCY FILL**

For use of this form, see AR 140-10; the proponent agency is DCS, G1.

**SECTION I**

TO	THRU	FROM	DATE (YYYYMMDD)
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1. Request (*nominations*) (*assignment action*) to fill the position described below.

## 2. Position Data

a. UNIT DESIGNATION AND LOCATION		b. POSITION TITLE	
c. UIC	d. PARA/LN NO.	e. TOE/TDA NO.	f. GRADE

## 3. Position Status

a. PROJECTED VACANCY TO OCCUR ON OR ABOUT, OR		b. ACTUAL VACANCY AS OF	
c. REQUEST SUBMITTED BY ( <i>Typed Name</i> )	d. UNIT	e. PHONE NO.	f. SIGNATURE

**SECTION II**

TO	THRU	FROM	DATE (YYYYMMDD)
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☐ 1. \_\_\_\_\_ has been assigned to the above described position effective \_\_\_\_\_ ORB is attached.

☐ 2. \_\_\_\_\_ ORB's of qualified officers for interview/consideration attached.

## NAMES:

☐ 3. There are no officers geographically available to fill position. This vacancy should be resubmitted in 180 days if fill action is not initiated by unit.

TYPED NAME	UNIT	PHONE NO.	SIGNATURE
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**SECTION III**

TO:	THRU:	FROM:	DATE (YYYYMMDD)
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☐ 1. \_\_\_\_\_ selected for assignment. DA Form 4651 attached

☐ 2. None of the IPR officers were selected for assignment. Reasons for IRR non-selection, by name are the following:

TYPED NAME	UNIT	PHONE NO.	SIGNATURE
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**SECTION IV**

TO	FROM	DATE (YYYYMMDD)
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- ☐ Concur with IRR non-selection.
- ☐ REMARKS

TYPED NAME	GRADE	TITLE	SIGNATURE
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**SECTION V**

TO	THRU	FROM	CF	DATE (YYYYMMDD)
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- ☐ 1. Concur with IRR non-selection. Unit Vacancy Promotion Fill of position is authorized.
- ☐ 2. Request you reconsider IRR non-selection.

TYPED NAME	GRADE	TITLE	SIGNATURE
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